

● **GLS XXL**  
Delivery of large parcels



↓  
● **Packaging instructions**

**GLS.**



# Tips and suggestions

## Useful tips and suggestions for sending and packaging GLS XXL large parcels

### External packaging



Please choose packaging that is appropriate for the size, weight and quantity of the product. Depending on the type of the product, use high-quality, strong, shape-retaining, five-layer cardboard box or at least 100-micron thick LDPE wrapping film. It is advisable to strengthen the corners and use edge protectors to protect the product from getting crushed and damaged. If the commercial packaging is not suitable for protecting the goods, you can prepare them for transport by double-boxing.

### Materials for padding out the inside of the parcel



Please make sure that the product fits comfortably in the cardboard box but does not come into contact with the wall of the box. Choose padding materials adequate for the type of the goods and do not leave empty space in the box. It is important to use the right amount of padding material as both overfilling or using too little padding material can damage the product. Please also pay particular attention to the individual protective packaging of the items.

### Sealing and labelling an XXL box



Only fully sealed consignment may be dispatched for delivery. Please seal all sides of the cardboard box with a wide and, if possible, individually marked, adhesive tape. Gluing the edges can further reduce the risk of the box opening. Place the parcel label on the top of the box so that the (orientation) arrows indicating the standing position point in the right direction on the parcel.

### Types of goods excluded from the service



GLS will not accept consignment for shipment if the goods could be damaged, or if they endanger the safe handling of other parcels. These include goods that are packaged unsatisfactorily and/or in a manner unsuitable in trade, as well as the products specified in the [General Business Conditions](#).

### Weight and size restrictions

**Weight limit: maximum 80 kg** / XXL consignment

**Size limit: maximum 3 meters**

(3m = 1x height + 1x width + 1x length)

The consignment **must not exceed 2.5 m in length** or **2 metres in height**.





# General information

## Boxes of different sizes

During carriage and sorting, the parcels are lifted, put on top of each other, aligned and grouped by address by GLS's staff several times, therefore please dispatch boxes of different sizes separately. Please do not glue or strap them together, because the parcel block may fall apart, in which case only the parcel identified with a label will reach its destination.



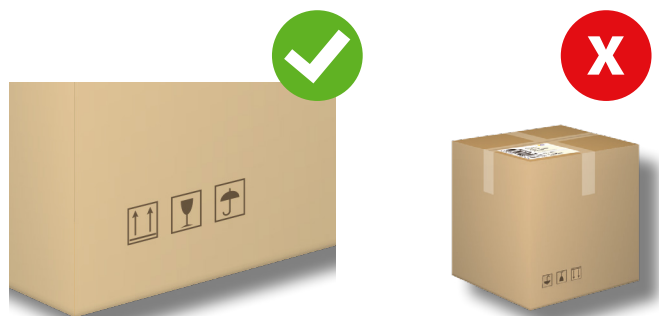
## Factory packaging, collective packaging

Factory packaging is suitable if it's completely sealed and specially designed for the transport of the goods. Window packaging does not protect the product during transport, in this case double-boxing is the solution. Strong factory or collective packaging ensures stackability.



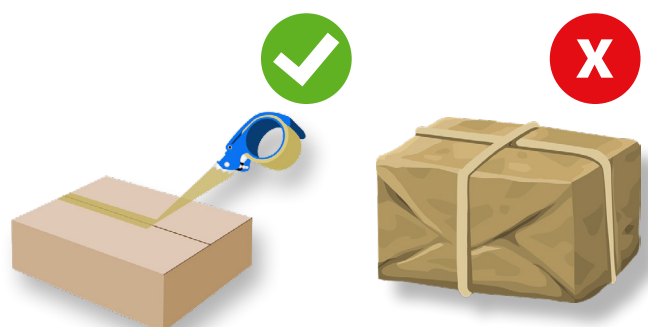
## Markings and orientation arrows on the packaging

The markings and orientation arrows on the packaging help to ensure that the parcels are handled correctly during transport, so it's important that there is a marking on the packaging that matches the type of the goods. Please make sure that the parcel label is attached according to the orientation arrow.



## Sealing consignments

Sealing is particularly important for heavy consignments, so tape the box in several places with wide adhesive tape. Depending on the weight, it is worth using strapping as well in addition to adhesives. Do not use string, rope and external wrapping paper.

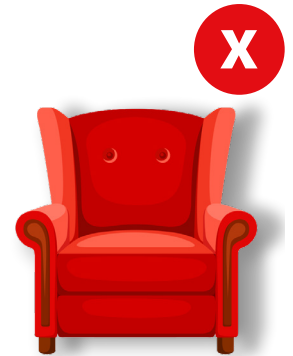




# Packaging types

## Upholstered furniture

Use packaging solutions adapted to the size and shape of the furniture, which fit tightly to the goods. In the case of shrink-wrapping, it is recommended to use LDPE film with a thickness of at least 100 microns, used in several layers. Wrapping loosely with film is not suitable. If the outer film packaging of the upholstered furniture is intact, but the upholstery is nevertheless damaged or wet, no compensation can be submitted.



## Flat-pack furniture

Inside the box, Styrofoam spacers, edge and corner protectors, and space fillers protect the flatpack furniture from all sides. Depending on the type of the product, the consignment must be labelled "**Fragile**". If the outer packaging is intact, no compensation can be claimed if the product or its edges and corners are damaged due to insufficient inner packaging.



## Bathroom fittings

Bathroom fittings must be individually wrapped with thick film and/or thick corrugated cardboard, and then Styrofoam elements must be placed inside the box so that they provide maximum protection. In case of proper packaging, the product does not come into contact with the inner wall of the cardboard box and does not move inside the box. Products that can only be transported upright must be marked on the box with an upward arrow indicating the correct direction of transportation and storage.



## Packaging glassware and fragile goods

It is important to individually package the products (e.g. using bubble wrap), to separate them spatially and to prevent their displacement within the parcel by using padding materials. The "**Fragile**" sign must be displayed on the outside of the package.



# → ● Special shapes

## Bicycle

If you want to have a bicycle sent, please use a cardboard box of appropriate width and height, which does not exceed the specified size limits even when the packaging is included. Turn the protruding parts (handlebars, pedals) inwards in the box, and use padding material. Packaging a bicycle with wrapping film or paper is inadequate, as it may get stuck on the roller conveyor, get damaged and cause damage to other items as well.



## Parts protruding from the parcel

Please use a cardboard box that matches the shape of the product. Do not let part of the product stick out of the parcel, because the protruding piece can be damaged, get stuck and may endanger other parcels.



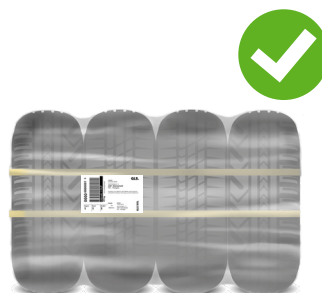
## Shrink-wrapped cylinders, mattresses, carpets

For the packaging of this type of product, it is recommended to use a cardboard box of suitable size (with empty interior spaces filled) or LDPE film with a thickness of at least 100 microns, shrink-wrapped, in several layers. This type of film is waterproof and can be easily shaped and folded, thus enabling precise packaging of goods.



## Tyres

Fasten the tyres to each other with shrink film, because this packaging method can ensure that the tyres stay together during transport and loading, as well as the correct placement of the parcel label. Strapping alone is not suitable, because it can tear, and the tyres can separate! Please pay attention to the weight and size restriction!





# Other packaging methods

## Sacked goods

When packing bulk products in bags, try to create a solid, rectangular shape. Please use at least 100-micron thick LDPE wrapping film. The bags must be individually labelled with a unique parcel label. If you want to wrap several bags together, please pay attention to the permissible total weight and stick a parcel label on the unit formed in this way.



## Long, cylindrical packaging, fibre material, flexible pipe in a roll, cable, cable drum

Please take into account the maximum length of 2.5 m that can be sent and always use the appropriate packaging for the type of the goods. It is recommended to use fasteners to secure the packaging. End protection of products during transport is key to avoid damage.



## Bucket, can, barrel

In the case of goods in buckets and cans, only the product in its original, unopened packaging can be transported safely, with the closing cap intact. Otherwise, the contents will leak out and soak the other parcels. If possible, use protective packaging that is of suitable thickness, durable and does not allow moisture to pass through.



## Wooden crate, mini pallet

Heavier goods can also be packed in wooden crates with protruding legs or rims. Boxes placed on the mini pallet should not hang over the edges. Please pay attention to the weight distribution, do not compress the lower boxes, because the goods inside may be damaged. Secure the boxes to the pallet with straps or use shrink wrap. Make sure that the boxes cannot move.

**Maximum dimensions: 40 cm x 60 cm**, the height cannot exceed 200 cm. The permissible max. size limit (3 metres) must be taken into account for the dimensions. **Please note!** One-way parcels or parcels placed on EUR pallets cannot be dispatched!





# Additional information

## Inadequately packaged products

Inadequately packaged or unpackaged goods may be damaged during transport. At the same time, there are products such as the wheelbarrow, miller's cart, slide, ladder, swing, which can only be packaged with difficulty or not at all. If possible, these should be wrapped around with corrugated cardboard or strong film so that the wheels remain free. If this cannot be done, GLS will also deliver these products under the responsibility of the sender based on a separate agreement, but in this case, no compensation claim can be submitted in the event of damage.

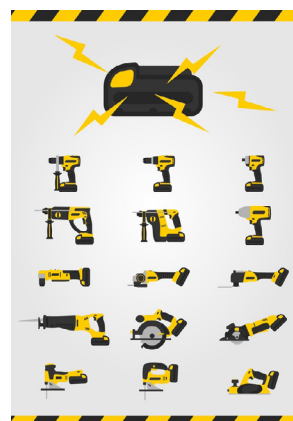


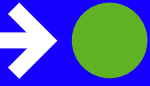
**GLS only delivers unpackaged products by special agreement!**



## Electronic devices

Factory packaging is the best solution for transporting electronic devices. If you pack them yourself, the batteries must be stored in a separate box or bag to avoid damage or short circuit. It is recommended to use antistatic material for the individual packaging of the product, and the appropriate space filler must be used to prevent movement inside the box. Never send a device that is switched on and in active operation!





# Excluded goods

## No GLS XXL orders for the following products will be accepted:

- Goods packed inadequately and/or not in the standard forms of packaging customary in trade;
- official documents, medical prescriptions, consignments containing personal identification documents, vouchers;
- substances that are clearly harmful or dangerous to human life, health, bodily integrity, or the human environment;
- overweight consignments (i.e. more than 80 kg) or oversized consignments;
- parcels placed on an EUR or equivalent-sized one-way pallet;
- perishable, infectious or repugnant goods;
- human remains, ashes;
- live animals;
- particularly valuable goods, such as cash, precious metals, documents of monetary value, drawn lottery tickets and similar items, genuine pearls, precious stones, or jewellery and precious-metal-plated jewellery;
- works of art, objects of sentimental value, numismatic objects;
- temperature-sensitive goods, medicines;
- ammunition, firearms, explosives and the like, including compressed air or carbon dioxide weapons, real weapons and imitations thereof, and parts thereof;
- narcotics and psychotropic substances;
- dry ice, radioactive materials;
- flammable or fire-hazardous materials;
- products labelled as harmless;
- products labelled as biologically hazardous;
- products with a label on them warning of an asbestos hazard;
- Consignments addressed to the addressee's PO box or land-registry title number;
- foodstuffs and products containing spirits and alcohol, tobacco or other excise goods subject to excise duty;
- consignments with packaging that bears writing or images that are racist or obscene, or breach civil rights,
- corrosive substances (labels 8-9);
- non-flammable, non-toxic gases (label 2.2), bottles, pressurised containers, even if empty;
- acid batteries;
- commodities listed in the ADR Convention (Regarding the International Transport of Hazardous Goods on Public Roads) as hazardous goods even in excepted or limited quantities;
- doors and windows;
- export consignments;
- Goods covered by the EKÁER decree;
- products classed as waste, including in particular electrical and electronic equipment that has become waste according to Govt. Decree 197/2014 (VIII.01.);
- large domestic appliances include large refrigerating equipment, refrigerators, freezers, other large appliances for the cooling, preserving and storing of food, washing machines, clothes dryers, dishwashers, cookers and ovens, electric ovens, electric hobs, microwave ovens, other large appliances for cooking and food processing.

